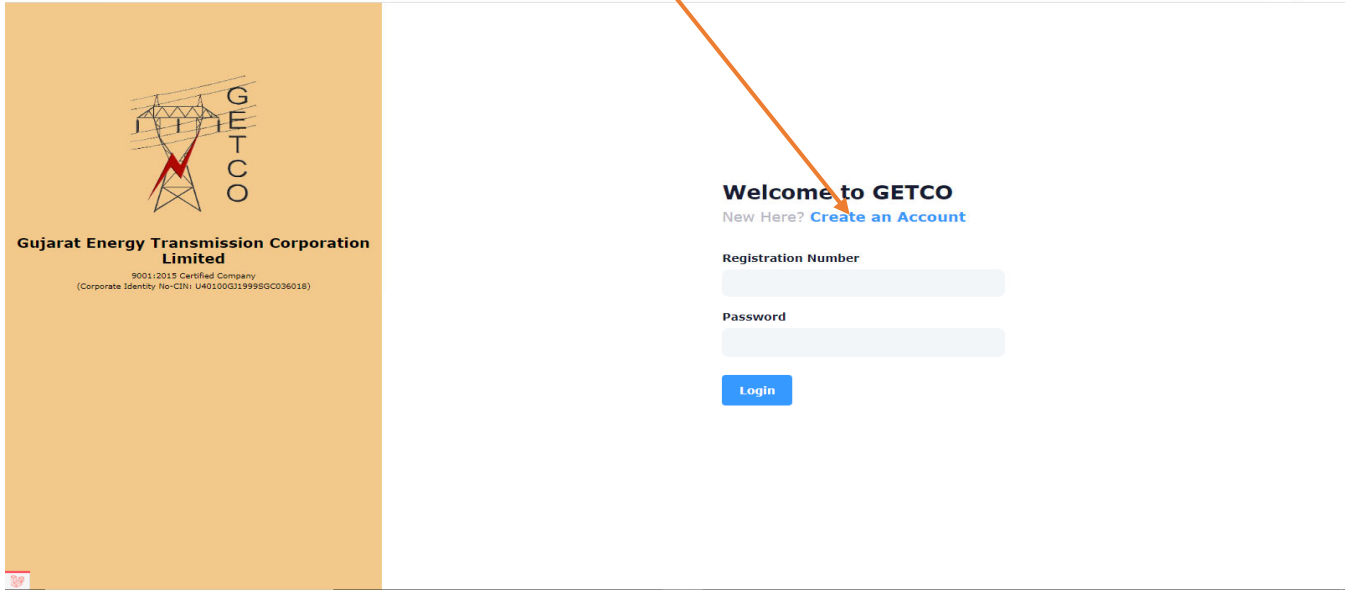


GETCO's Online MTOA Application Portal

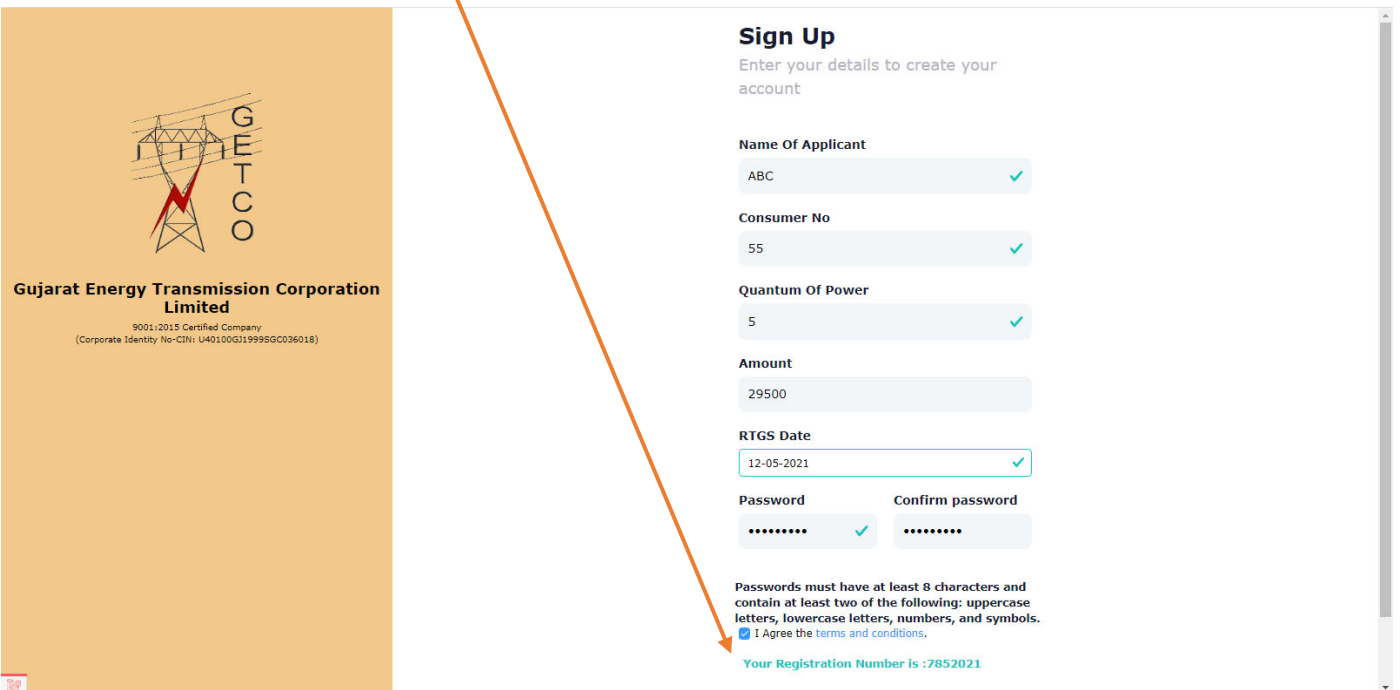
Following are steps of MTOA Online Application:

1. Registration for MTOA

- Create an account for MTOA application. [Click here](#)




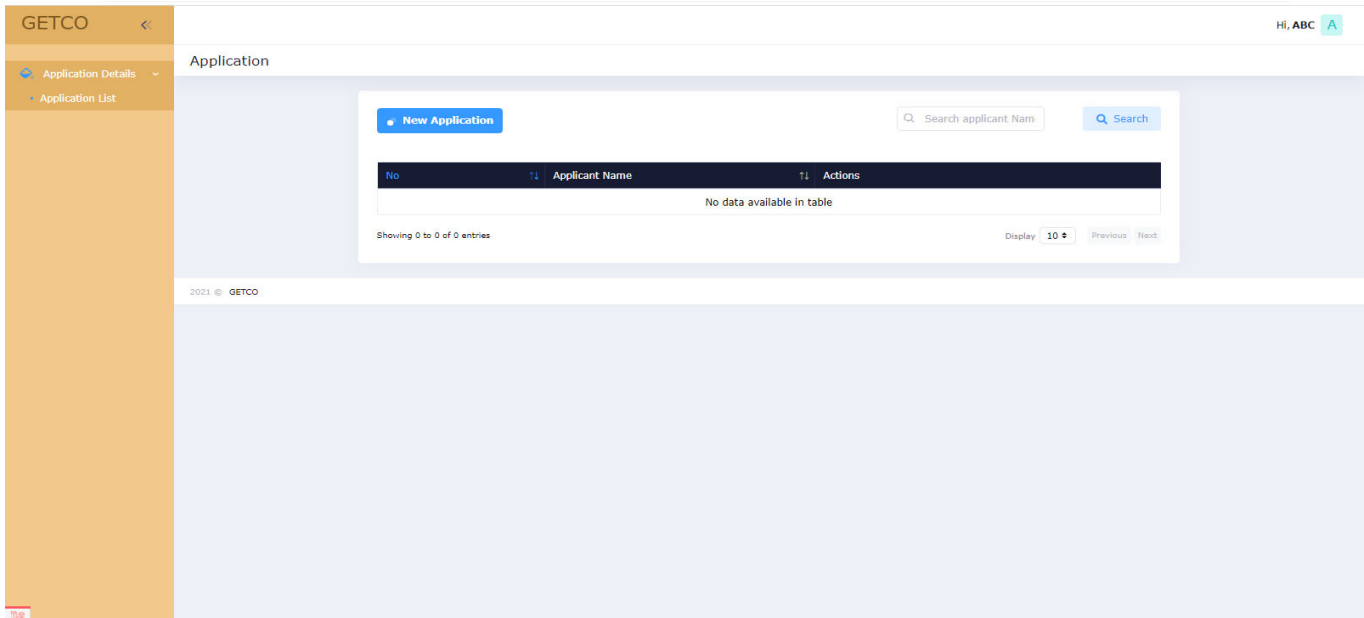
- Fill the Registration form as pictured below.
- Submit the form by pressing Submit button.
- Note Down the **Registration Number** Generated. The registration number will your login ID



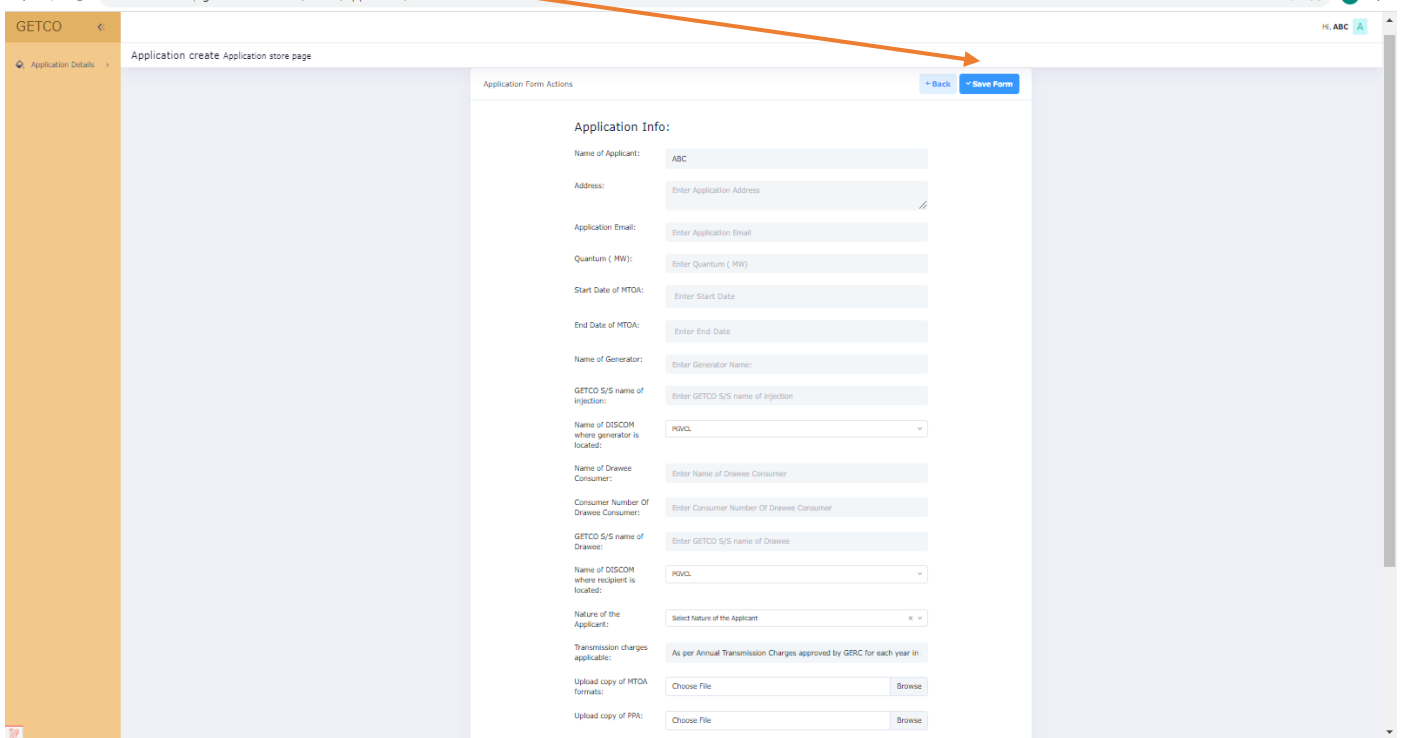
- Registration Process completed.

2. Filling Application form for MTOA

- Enter the Login ID (Registration No.) and Password
- Click New 



- Fill the Application as pictured below.
- Press the Save form after filling necessary details.



- Auto generated deficit letter will be automatically sent to registered e-mail- id of applicant
- No Alteration will be allowed after pressing save form, except Documents which are required to be uploaded

- Upload the Documents as per deficit letter (shall be uploaded before 25th of the Running Month).
- Applicant can view the Status of (Consent) their application.

The screenshot displays the 'Application edit' page in the GETCO system. It features a sidebar with 'Application Details' and a main content area titled 'Application Form Actions'. This area includes three file upload fields: 'BPTA duly notarized with Company Seal:', 'Photo ID (PAN Or Adhar only):', and 'Photo ID of witness (PAN Or Adhar only):'. Each field has a 'Choose File' button and a 'Browse' button. Below these fields, a message states 'This Application Is Pending'. A table below the message shows the status of various documents. The table has three columns: 'Role Name', 'Status', and 'Document'. All listed documents have a 'Pending' status and 'No' document attached.

Role Name	Status	Document
NOC from Injecting DISCOM:	Pending	No
NOC from Drawl point DISCOM:	Pending	No
NOC from SLDC:	Pending	No
Letter of Credit details:	Pending	No
NOC from GETCO Finance:	Pending	No
GETCO Approval or Denial Status:	Pending	No

- Auto generated Approval/Denial letter will be automatically sent to registered e-mail- id of applicant