

Dear candidate,

- Based on the result of online exam dated 10.06.17, please remain present with original certificates/documents & one set of certified Xerox copies at following venue & time for verification.

➤ **Schedule for verification:-**

Date: 26.03.18 (Sr No 1 to 22)

27.03.18 (Sr No 23 to 44)

Time: 11:00 AM till 03.30 PM

➤ **Venue :-**

7th floor ,Conference Room,

GETCO Corporate Office,

Sardar Patel Vidyut Bhavan,

Race Course Circle,

Vadodara – 390007

- **List of Original Documents: - (please bring the one set of certified Xerox copies of all following documents along with originals.)**

1. Two passport size photographs.
2. Printout of Application form
3. Self attested copies of Mark sheets of all the Semesters.
4. Domicile Certificate
5. School Leaving Certificate,
6. Degree Certificate / Transcript,
7. Caste (SC/ST/SEBC) Certificate issued by the government of Gujarat authority (if applicable),
8. Latest non-creamy layer certificate (for SEBC candidates if applicable) as specified in the advertisement.
9. Experience Certificates **and other supporting documents**
10. Disability Certificate of Civil Surgeon in case of PH candidates (if applicable),
11. Necessary certificate in case of Ex. Armed force personnel (if applicable),
12. copy of relieve order for dependant of retired employee (if applicable)
13. Death certificate of husband and an undertaking to the effect that the applicant has not remarried in case of widow applicants (if applicable)
14. Any other certificates / documents which is applicable / required as per the advertisement.
15. Identity Proof (Election Card / Passport/ Driving License / Aadhar Card / Pan Card)

Your presence with all the above documents is mandatory. In case you remain absent and OR in case of the incomplete submission of documents your candidature shall be treated as cancelled.

This schedule is for document verification only. This doesn't confer any right for appointment automatically as the final selection shall be made after successful verification process as well as keeping in view the Company Rules & Regulations and government policies.

Good Luck,

A J Trivedi,
DGM & HOD(HR),
GETCO, Corporate office, Baroda